

Minutes of the meeting of the Review Meeting on Activities under different Circles held on 10.10.2019 at Aranya Bhawan, Guwahati.

List of officers: Annexure-I

The Review Meeting was chaired by Sri A.M. Singh. IFS, PCCF & HoFF, Assam. Salient features of the meeting are as follows:

1. Chairperson expressed his displeasure about slow pace of progress on various fronts in respect to forest management as emphasised by him in last meeting and time to time. This has the special reference on issues such as online revenue collection, protection duties etc. However he has expressed satisfaction on considerable progress, shown by the CCF,CAC on his pro-active role on protection activities such as seizure of vehicles with timber & minor minerals.
2. PCCF & HoFF again emphasised that officers should assert the authority in exercising administrative decisions as per rules & procedures. While exercising authority officers should not hesitate in taking action against subordinate officers/ staff who are found negligent in duties.

Chairperson expressed worries about 3 divisions under EAC viz. DoomDooma, Digboi & Dibrugarh. PCCF & HoFF and suggested that Sri N.N. Dihingia, DCF, O/o the EAC should camp in DoomDooma division for assisting the DFO concerned in strengthening the protection efforts.

3. PCCF & HoFF also directed all CCFs to prepare the list of staffs posted at same place for long time, so that their transfer procedure would get streamlined. PCCF & HoFF also directed that DFOs should reshuffle their subordinate staffs within division who are posted at same place from long time. But for transfer to outside the division, CCF & CF should send the proposal to PCCF & HoFF office only.
4. The Chairperson showed his dissatisfaction regarding the tour diary submission by CCF & CFs to PCCF & HoFF. Chairperson reiterated that action taken, instructions given or any other observation should be there in tour diary.

5. CCF, UAZ and CCF, LAZ have been entrusted with the task to explore the possibilities of opening of new wagon loading points in state of Assam.
6. Chairperson directed very clearly that Khair, being a timber should be transported through Railway wagon outside the state of Assam and not by road, since Khair is not NTFP.
7. It was informed to the house by the CCF CAC that the confiscation procedure pending under Goalpara division would be completed by month of December 2019. CCF CAC has already started conducting combing operation as a follow up action of the seizure of timber. The same operation should be done by other circles also.
8. Combing operation should be taken up as priority in Nagaon South, Dhemaji and Lakhimpur Forest divisions, as lot of complaints regarding illegal felling of trees has been received.
It is directed to all the CCF & CFs to ensure that the all the seizure hammers should be kept in lock & key during such combing operations.
9. It was clarified that all mahals, existing & proposed can be processed if they lie well outside the 1 km away from the boundary of protected areas.
10. All the divisions which have not responded to online revenue collection system should implement the same by the end of this months.
DFO, NK Division has raised some issues on online revenue collection pertaining to Rangmahal MCA which need to be addressed by AMTRON immediately.
11. AMTRON need to organize training for online revenue collection for forest staff at division level in a phased manner.
12. CCF, CAMPA has raised issue of non-submission of APO 2019-20 by four forest divisions viz. Golaghat, Nagaon, Goalpara, Nagaon (South) and accordingly CCF, CAC, CF, NAC and CF, EAC have been asked to submit the same at an earliest.
13. Non- submission of information on proposed block plantation under APFBC II by four forest divisions viz. Hailakandi, Karimganj, Dhansiri & Karimganj (SF) was also discussed and concerned circle in-charge were asked to do the needful action immediately.

14. PCCF & HoFF also emphasised to initiate action on reconciliation of Reserve forest boundary, in response to which APCCF (RE & WP) has informed that same can be initiated for Chila & Agyathuri RF of NK division. Accordingly DFO, NK Division has been directed to submit plan and programme within 15 days time, the necessary fund will be provided from appropriate source.
15. PCCF & HoFF also emphasised for submission of targets for 2019-20 by all the APCCFs.
16. CCF (LAZ) was suggested to organise workshops on various topics such as climate change, sustainable development goals, etc.
17. PCCF & HoFF also suggested to initiate necessary action on preparation of Annual Report for 2018-19 & regular updating of the website of forest department. CCF (HQ), CF (HQ), DFO (Publicity), P.O.-I, P.O.-II, DFO (M& E, DCF (Enforcement) are entrusted this duty.
18. It was decided that the issue of recruitment of Range officer and status of various nurseries will be discussed in the next Review Meeting. The meeting ended with the vote of thanks from chairperson.



Principal Chief Conservator of Forests &
Head of Forest Force, Assam
"Aranya Bhawan", Guwahati-37

Memo No:

Dated: 14.10.2019

Copy to:

The all officers concerned.



Chief Conservator of Forests (H.Q.)
O/o the PCCF & HoFF, Assam
"Aranya Bhawan", Guwahati-37