

GOVERNMENT OF ASSAM
FOREST DEPARTMENT
DISPUR:: GUWAHATI-6

NOTIFICATION

No.FRM.152/2001/54

Dated Dispur, the 29th January, 2003.

The Governor of Assam is pleased to issue guidelines for installation of a stone crushing machine, identified as Stone Crusher, within the State. Consequent on the issue of the guidelines no Stone Crusher shall be installed in the State without obtaining a permit from the Government in the Forest Department. The procedure to be followed for obtaining a permit for installation of a Stone Crusher is as follows:

- I. A person desiring to install a Stone Crusher shall submit an application to this effect to the respective DFO as per proforma prescribed (Annexure I). The application should also contain the following documents:
 - i) Certified copies of Chitha and Jamabandi of the plot of land where the Stone Crusher is proposed to be installed, along with up-to-date certificate of clearance of land revenue.
 - ii) Certificate copies of the agreement between the applicant and the owner of the plot of land granting permission to use the plot of land by the owner for installation of Stone Crusher, in case the plot of land does not belong to the applicant himself.
 - iii) No Objection Certificate (NOC) for installation of a Stone Crusher from the respective Gaon Panchayat/ Town Committee/ Municipality/ Corporation Authority having jurisdiction over the site on which the Stone Crusher is proposed to be installed.
 - iv) No Objection Certificate (NOC) for the State Pollution Control Board.
 - v) Authenticated copy of certificate indicating up-to-date clearance of Income Tax and Sale Tax.
 - vi) Provisional Registration Certificate from the respective District Industries Centre.

Contd....2

2. Each application shall be accompanied by a non-refundable application fee of Rs.3000/- to be attached in the form of a Treasury Challan.
3. On receipt of the application the DFO shall cause a field verification to be conducted which should be completed within the period of 15 days from the date of receipt of the application. The DFO shall then forward the application to the respective Conservator of Forests along with his comments. (Annexure II).
4. At the Circle level, a Permit Committee is constituted with the following as members:
 - i) Conservator of Forests : Chairman
 - ii) DFO of concerned Division : Member
 - iii) District Industries Officer : Member
 - iv) Representative from Pollution Control Board : Member
 - v) Representative of DC of concerned District : Member
5. The function of the Permit Committee is to examine the various application received from the DFO under his Circle and take a decision accordingly. On being approved by the Permit Committee at the Circle level for issue of a permit the Conservator of Forests shall intimate the concerned DFO who shall be authorized to issue a permit accordingly.(Annexure III).
6. The Permit Committee shall also consider cases for renewal of permit issued earlier. Applications for renewal of permit should be submitted by interested parties to the concerned DFO as per prescribed format (Annexure IV) on payment of a renewal fee of Rs.1000/- in the form of a Treasury Challan.
7. The Permit issued shall be valid for one calendar year or part thereof, and in no case shall be valid beyond 31st December of a calendar year.
8. Permit issued is not transferable.
9. The DFO shall issue the Permit approved by the Permit Committee only after obtaining a declaration from the applicant that he/she shall abide by all the terms and conditions and other directions issued by the Government from time to time as per format prescribed. (Annexure V).

10. The Permit holder shall have to procure a Permanent Registration Certificate from the Industries Department before putting the Unit into operation.
11. The Permit holder shall maintained a Register as per Formats prescribed. (Annexures VI, VII, & VIII)
12. Every Permit holder shall submit to the DFO a declaration of Quarterly returns in the prescribed Format within one week of the end of the Quarter. (Annexure IX)
13. Application in prescribed Format shall be made to the concerned DFO for renewal of the licence 2 months before the expiry of validity period of the permit. (Annexure IV).
14. The DFO concerned shall forward the renewal application along with the Quarterly returns to the Permit Committee with a certificate of his satisfaction that the Unit is not involved in any irregularity/offence during the previous period of operation.
15. The Permit Committee shall scrutinize the application for renewal and take a decision accordingly. The concerned DFO shall take action based on the intimation received from the Chairman of the Permit Committee.
16. Any Forest Officer not below the rank of Forester-I can inspect the Stone Crusher and the records maintained by the Unit.
17. Any type of stone entering or leaving the premises of the Stone Crusher Unit shall be governed by TP and Transit Challan duly issued under provision of rules. (Annexure X)
18. The DFO shall also maintain two Registers as per formats for keeping the records of all the crusher machines set up within the jurisdiction of the Division. (Annexures XI & XII).
19. All the crusher machines, which were installed in the Division earlier with or without such permission shall be asked by the DFO to apply for the required permission within 30days from the date of this notification.

Sd/-

(L Rynjah)
Principal Secretary, Forests

FORM OF APPLICATION FOR GRANT OF PERMISSION FOR SETTING UP OF
STONE CRUSHER MACHINE.

To,

The Divisional Forest Officer,

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.....

Sub: Application for permission for installation of a crusher machine.

Sir,

I/We, Shri(in block letters)

inhabitant(s) of (address to be
given in details) underPolice Station,

District..... by profession, do hereby apply

for grant of a permission for setting up of a stone crusher machine as mentioned below. The
particulars of the stone crusher machine are given herein below:

1. Proposed name of the unit :
2. Location & details of the plot (Dag no., Patta no., Circle, Mouza etc) :
where the unit is proposed to be
established alongwith area
involved.
3. Legal status of the land (i.e. :
whether P.P.land, or khas land etc)
4. Name of the owner of the land as :
per jamabandi.
5. Capital Value of the unit :
6. Rated capacity (volume of stone) :
per year in Cu.m. which can be
converted.
7. Expected source/ sources of raw :
materials
8. Employment :
 - a) Strength of regular employees :
 - b) Strength of daily workers :

9. Source of power :
10. Whether convicted or penalized in :
any Criminal / Forest Offence case
11. Whether possessing any other :
stone crusher unit in the State, if :
yes, details thereof
12. Whether the unit has already been :
installed? If so, when (the details :
of the permission, if any, may also :
be furnished).

- Encl.: 1. Certified copy of Citha & Jamabandi.
2. Certified copy of Citha & Jamabandi upto date clearance of land revenue.
3. No. objection certificate from the owner of the land, where applicable.
4. N.O.C. from Gaon Panchayat or other authority.
5. N.O.C. from Pollution Control Board.
6. Certified copy of Income Tax Clearance Certificate.
7. Certified copy of Sale Tax Clearance Certificate.

Yours faithfully,

Place :

Date :

Signature(s) of the Applicant(s).

To,
The Conservator of Forests,
..... Circle,
.....

Sub: *Application for installation of a crusher machine.*

Sir,

In enclosing herewith the petition dt., in original, submitted by Sri of, for installation of a crusher machine at Dag. No..... Patta No. of MouzaP.S., I am to inform you that the informations furnished in the application were verified by me and found correct. The availability of genuine/ legal raw materials from this division during the last year vis-à-vis the capacity of conversion by the existing and proposed crusher machines in the division are given below:

Names of the Quarries in the Division	Volume of boulder extracted during last year (in cu.m.)		Names of the existing crusher units under the Division	Installed annual capacity of conversion
	From Mahal	Through permits		
1	2	3	4	5

Under the circumstances, it is recommended/ can not be recommended for granting of the required permission.

Encl.: As stated.

Yours faithfully,

.....
Divisional Forest Officer.
..... Division.

FORM OF PERMISSION

Permission granted under Registration No..... of (Year)
(Name/names).....inhabitant(s)
 of (address to be given in details) in the
 Police Station..... District by profession
is/are hereby permitted to set up/run the stone crusher machine as
 indicated below under the terms and conditions as laid down in the relevant rules as well as
 other terms and conditions specified hereunder, upto 31st December,.....

1. Name of the Unit :
2. Location and details of the plot (Dag :
no, Patta no, Mouza etc.)
3. Legal status of the land :
4. Name of the owner of the land :
5. Installed capacity with description of :
the machinery
6. Capital value of the Industry :
7. Employment :
(i) No. of regular employees :
(ii) No. of daily workers :
8. Permission fee paid vide Treasury :
Challan No. and place of deposit

OTHER TERMS & CONDITIONS:

1. The Registration number only should be used by the holder as and when required and no other number.
2. Any type of stone entering or leaving the premises of the unit must be covered by a Transit Pass or by a Transit Challan duly issued under the provisions of the relevant rules.
3. The unit must maintain the Registers in Form Nos. VI, VII and VIII.
4. The unit must submit quarterly return in Form No. IX as provided.
5. Any stone seized in the industry's premises by any Forest Officer must be taken charge of by the owner of the industry under proper Zimnamama and be produced when required.
6. Breach of any of the above conditions or infringement of any law of the State for the time being in force will render this permission to be cancelled.
7. In the event of any dispute arising between the holder of this permission and the Forest Department as regards interpretation of terms and conditions provided in the permission or in its execution, the decision of the Chief Conservator of Forests (Territorial) shall be final and binding on all concerned.
8. The unit must not run from dusk to dawn.

Date :

Signature of the Issuing Authority
(Seal)

FORM OF APPLICATION FOR RENEWAL OF PERMISSION

To,

The Divisional Forest Officer,
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Sub: Application for renewal of permission for running a crusher machine

Sir,

I/We(Name/names)..... inhabitant(s) of
(address in details) under Police Station, District
..... by profession, do hereby
apply for renewal of my/our permission granted under Registration No.,
dated, for running the crusher machine, the validity of which is expiring on
..... An amount of Rs..... (Rupees)
only being the renewal fee has been deposited in the Treasury, vide Treasury
Challan No. dated, copy of which is enclosed herewith.

The permission in original alongwith the copies of the quarterly reports of the outgoing
year is enclosed herewith for your necessary action.

Encl.: As above

Yours faithfully,

Place:.....

Date:

Signature of the Applicant(s)

UNDERTAKING BY THE PERMISSIONHOLDER

I do hereby certify that I have made myself well conversant with all the relevant rules and procedures alongwith the terms and conditions imposed for granting of permission for installation of the crusher machine, and I shall abide by all these provisions. In case of any lapse or any case of any failure on my part in observing these requirements or in case of any detection of illegal material in the premises of the unit without being covered by supporting document, I shall be held solely responsible and I shall have no objection in canceling my permission by the authority.

Date :.....

Signature and Name

STOCK REGISTER

Date	Opening Stock in Cu.m.						Received during the day						Despatched during the day						Closing Stock						Remarks		
	Boulder	1"	¾"	½"	¼"	Stone dust	Boulder	1"	¾"	½"	¼"	Stone dust	Boulder	1"	¾"	½"	¼"	Stone dust	Boulder	1"	¾"	½"	¼"		Stone dust
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28

QUARTERLY RETURN TO BE SUBMITTED TO THE D.F.O.

1. Name of the Unit:, 2. For the quarter :
3. Type of materials received with details of source:

Type of Materials	Details of Mahal Materials		Details of Permit Materials		Remarks
	Quantity	Name of the Mahal	Quantity	Details of permit	
1	2	3	4	5	6

4. Details of Stock:

Type of Materials	Opening Stock	Received during the quarter	Despatched during the quarter	Closing balance
1	2	3	4	5
Boulder				
1"				
¾"				
½"				
¼"				
Stone dust				

TRANSIT CHALLAN

Book No.

Sl.No

Original / Duplicate / Triplicate
(in white) (in red) (in yellow)

1. Name of the unit (Crusher machine) :
2. Name of the owner/proprietor of the unit :
3. Location :
4. To whom sold :
5. Destination :
6. Mode of transport :
7. Vehicle No. :
8. Date and time of issue :
9. Valid upto :
10. Description of materials :

Size/Type of materials	Quantity/Vol. (In Cu.m.)	Remarks, if any
1	2	3

.....
*Seal & Signature of
the Divisional Forests Officer*

.....
*Seal & Signature
on behalf of the unit with date*

(NB: Triplicate to be sent to the local Forest Office in the evening of the same day)

REGISTER X

Details of Crusher machine running in the Division

S.No.	Name of the unit	Location	Name of the owner with address	Annual capacity of conversion in cu.m.	Registration no given by the DFO	Date from which functioning started
1	2	3	4	5	6	7

REGISTER Y

Details of receipts, conversion and despatch by each unit
(based on quarterly return submitted by the unit)

Sl. No. in Register : X
Name of the unit :

Period	Quantity at the beginning	Quantity received		Quantity converted	Quantity despatched	Balance quantity at the end
		From Mahal	Through permit			
1	2	3	4	5	6	7